

Clerk's Report
Monday 12th May 2025

1. Silent prayer.

2. Election of the Chairman and signing of the Declaration of Office.

3. Apologies for absence:

4. Declarations of Interest.

(a) Councillors to declare any disclosable pecuniary interest in any items on the agenda:

(b) Councillors to declare any other interest in any items on the agenda.

5. Election of Officers.

Current incumbents:

1. Vice Chairman – Councillor Pett.
2. Cemetery Manager – Councillor Day
3. Playing Field Manager – Councillor Pett.
4. Reading Room Committee Representative – Councillor Greenland.
5. Gransden Society Representative – Councillor Capps.
6. Sportsfield Association (GSRA) Representatives – Councillor Ginn and Councillor Pett.
7. Tree Warden – Councillor Capps.
8. Little Gransden Airfield Local Consultative Committee Representative and Gliding Club Consultative Committee Representative – Councillor Ginn.
9. Communications Officer – Councillor Day.

6. Minutes

6.1 To approve the minutes of the Parish Council Meeting held on 7th April 2025.

6.2 To approve the minutes of the Annual Parish Meeting held on 28th April 2025.

7. Open Forum - 15 minutes to enable members of the public to bring any matters to the attention of the Parish Council.

8. Matters Arising.

8.1 Solar panels project - Councillor Catmur.

8.2 BT Phone box update.

11/4/25 Paul Armour, BT, Street | Enterprise

I have been in contact with my manager on this matter. Whilst we sympathise with your view, I am afraid that BT must stick to their guidelines on adoption. I am sorry that I am unable to be more helpful.

9. Bowls & Croquet Club – lease.

Draft lease renewal prepared by Councillor Greenland

To be forwarded to councillors.

10. Play equipment maintenance

10.1 Ongoing – Councillor Davis.

10.2 RoSPA Reports – Playing Field and MUGA April 2025.

Reports forwarded to councillor.

11. Defibrillator box at Reading Room – quote? – Councillor Ginn

12. ACV Shop - Councillor Ginn and Councillor Pett.

13. CIL

13.1 CIL projects for funds held by GGPC – potential projects list / prioritisation.

13.2 CIL Strategic Fund, HDC.

New funding round – 2/6/ - 15/8/2025.

The application form will be available on 2nd June.

Decisions will be issued in October 2025.

14. RFO's Financial Statements and Budget Review:

Financial Reports April 2025.

Budget Review April 2025.

15. Payments for Approval

To be circulated to Councillors:

Full List of Payments for May 2025.

16. Parish Council Insurances for 1/6/2024-31/5/25. To consider the insurance schedules, renewal premiums and sums assured.

To be forwarded to councillors.

17. AGAR (Annual Governance & Accountability Return) 2024-25

17.1 Review of Internal Controls.

17.2 Approval of the Annual Governance Statement 2024/25 – AGAR Section 1.

17.3 Approval of the Accounting Statement 2024/25 – AGAR Section 2. – refer to Analysis of Variance.

Documentation provided to Councillors for consideration of the AGAR:

a) Payments 2024-25

b) Receipts 2024-25

c) Budget Review 2024-25

d) Budget Review Notes 2024-25.

e) Bank Reconciliation.

f) Analysis of Variances (2023-24 to 2024-25).

g) Explanations of Variances relating to 'High' Reserves. – boxes refer to AGAR Section 2 and Analysis of Variance.

h) Asset List.

i) Supporting Statement to the Accounts 2024-25

j) Blank AGAR form – showing Section 1 – page 4 and Section 2 – page 5.

18. Highways & Rights of Way

18.1 Any repairs or maintenance needed.

18.2 Proposed TTRO - 25-818 Caxton Road, Great Gransden 06/06/2025 - 06/08/2025. Consultation to 130/4/25.

To minute approval of the works.

2/5 and 4/5/25 residents' comments

Concerns expressed about the re-routing of traffic, especially HGVs, via Sand Road during the works.

18.3 Proposed TTRO 25-893 Various Roads, Great Gransden and Little Gransden, Road Closure, 01/06 to 01/09/2025. Consultation to 130/4/25.

To minute approval of the works.

19. Correspondence and Consultations

19.1 Additional Sites Land Availability Assessments, HDC. Start date: 23/04/25 - End date: 04/06/25 23:59.

19.2 Town and Parish Forum – HDC - 19 June 2025, 9am to 4pm, Burgess Hall, St Ives - The Journey to Local Government Reorganisation where we will cover how towns and parishes wish to be engaged through the LGR process.

GGPC attendee(s)?

20. Planning Applications:

20.1 REF. 25/00621/LBC -10 East Street Great Gransden Sandy. Proposal: Removal of existing renders to exterior facades of building. Decayed and defective timber to existing timber frame to be repaired. Installation of new douglas fir laths to take insulated (hemp/perlite) lime render, with finishing coat of non-hydraulic lime render and lime wash.

21. HR - To approve the minutes of 7th April 2025.

In line with the legislation below, this item will be closed to the public.*

22. Date of Next Parish Council Meeting: Monday 2nd June 2025 which will commence at 7.30pm.

**‘Public Bodies (Admission to Meetings) Act 1960*

(2) A body may, by resolution, exclude the public from a meeting (whether during the whole or part of the proceedings) whenever publicity would be prejudicial to the public interest by reason of the confidential nature of the business to be transacted or for other special reasons stated in resolution and arising from the nature of that business or of the proceedings; and where such a resolution is passed, this Act shall not require the meeting to be open to the public during proceedings to which the resolution applies.’

End of Report

NB. All notes in red have been added since the formal publication of the agenda.