

Clerk's Report
Monday 2nd September 2024

1. Silent prayer.

2. Apologies for absence: Paul Greenland.

3. Declarations of Interest.

(a) Councillors to declare any disclosable pecuniary interest in any items on the agenda:

(b) Councillors to declare any other interest in any items on the agenda.

4. Minutes - To approve the minutes of the Parish Council Meeting held on 5th August 2024.

5. Open Forum.

6. Matters Arising.

None.

7. RoSPA Play Safety Inspection Reports – update and quotes.

8. Winchfield greenspace.

- Management responsibility / grass and tree maintenance.
8/2024 via a resident, Justin..., Cambs CC.

Thank you for your time yesterday, further to our conversation I've had a look at various maps that we have access to.

Unfortunately none of them have provided any confirmation at all!

Our in house maps have confirmed that we don't own the land where the overgrown trees are growing.

A colleague checked on County Council maps, they did not show any CCC ownership.

Finally I checked the Land Registry portal. I've attached a screenshot.

This shows that the land is unregistered.

I don't know what else to try. It may be that when Winchfield was constructed the developer didn't hand it over for adoption to any of the local authorities.

This does happen sometimes but quite often the land shows as still being registered to the developer.

It is quite odd that several of the houses are also unregistered.

Im sorry I cant help but I've exhausted all avenues that I can think of.

If you have any other queries please contact us again.

9. Crown & Cushion – Councillor Ginn

10. Reading Room Cottage.

- Maintenance works – house and garden.
- Letting / Caretaker

12/8/24 Councillor Rowbotham

I don't think any of the points I have highlighted with text on the pictures helps to keep the fabric of the Cottage and Reading Room in good condition!

Unfortunately none of these is responsible for the damp patch in the Cottage as it is about 3 foot inside from the corner where the Cottage joins the Reading Room, and will need investigation from a specialist Damp Proofing Company.

Looking at the areas illustrated we need at least to do the following outside; area kept clear, some repointing, new air bricks / grills, the grate cleaning and covering, and the damp course checked especially in the corner.



11. Financial Regulations 2nd draft – Councillor Day.

12. RFO's Financial Statements and Budget Review:

Financial Reports August 2024.

Budget Review August 2024.

13. Payments for Approval

To be circulated to Councillors:

Full List of Payments for September 2024

14. Highways & Rights of Way

- **Any repairs or maintenance needed.**
- **PC12 post damage.**
12/8/24 from maintenance contractor.



15. Correspondence and Consultations

15.1 Luton airport flight paths - CAA report - feedback consultation to 11th September '24.

CAA (Civil Aviation Authority) – airspace change programme and reports:

<https://airspacechange.caa.co.uk/PublicProposalArea?pID=51>

Please click into the arrows next to headings on this web page – this will give all the different parts of the reports over time, map info etc.

The Review published on 11th July comprises the main report + 6 annexes, which are the documents out for feedback.

LLA (London Luton Airport):

<https://mediahub.london-luton.co.uk/news/11072024/review-of-airspace-change-is-published>

Page published on the LLA website concerning the 11th July CAA Review.

The local action group website:

<https://www.relas.uk/>

15.2 Active Travel Hierarchy, CCC – consultation. End response date 16/9/24.

<https://consultcambus.uk/engagementhq.com/active-travel-hierarchy>

15.3 Bus Franchising, C&PCA – consultation <https://cpca-yourvoice.co.uk/bus-franchising-consultation/>

15.4 Community Energy Action Plan, CCC – consultation. End response date 16/9/24.

[Community Energy Action Plan | Consult Cambridgeshire \(engagementhq.com\)](https://communityenergyactionplan.org.uk/consult-cambridgeshire)

15.5 National Planning Policy Framework and other changes.

<https://www.gov.uk/government/consultations/proposed-reforms-to-the-national-planning-policy-framework-and-other-changes-to-the-planning-system/proposed-reforms-to-the-national-planning-policy-framework-and-other-changes-to-the-planning-system>

16. Planning Applications:

16.1 24/01367/HHFUL Proposed fenestration changes. Crimple Dean Farm, 104 Meadow Road, Great Gransden, Sandy, SG19 3BB. (response required by 3rd Sept).

17. HR Committee Update – (see separate Clerk’s Report for this agenda item).

Confidential - In line with the legislation below, this item will be closed to the public.*

18. Date of Next Parish Council Meeting: Monday 7th October 2024 which will commence at 7.30pm.

**Public Bodies (Admission to Meetings) Act 1960*

(2) A body may, by resolution, exclude the public from a meeting (whether during the whole or part of the proceedings) whenever publicity would be prejudicial to the public interest by reason of the confidential nature of the business to be transacted or for other special reasons stated in resolution and arising from the nature of that business or of the proceedings; and where such a resolution is passed, this Act shall not require the meeting to be open to the public during proceedings to which the resolution applies.’

End of Report

NB. All notes in **red** have been added since the formal publication of the Agenda.