

## Great Gransden Parish Council

From the Clerk: Sharon Brown  
Telephone: 07561-606080

29 High Street,  
Longstowe, CB23 2UN

**The Next Meeting** of the Parish Council  
will be held in The Reading Room on Monday 13<sup>th</sup> May 2024  
at 7.30pm, with Nick Ginn in the chair

All members of the Council are hereby summoned to attend for the purposes of considering and resolving the business to be transacted at the meeting as set out below.

MEMBERS: 9      QUORUM: 3

Sharon Brown, Clerk  
7/5/24

1. **Silent Prayer.**
2. **Election of the Chairman and signing of the Declaration of Office.**
3. **Apologies for absence.**
4. **Declarations of Interest.**
  - (a) Councillors to declare any disclosable pecuniary interest in any items on the agenda:
  - (b) Councillors to declare any other interest in any items on the agenda.
5. **Portrait of King Charles III.**
6. **Election of Officers.**
  1. Vice Chairman.
  2. Cemetery Manager.
  3. Playing Field Manager.
  4. Reading Room Committee Representative.
  5. Gransden Society Representative.
  6. Sportsfield Association Representative.
  7. Tree Warden.
  8. Little Gransden Airfield Local Consultative Committee Representative and Gliding Club Consultative Committee Representative.
  9. Communications Officer.
7. **Minutes.** Consideration the minutes of the Parish Council Meeting 8<sup>th</sup> April 2024 and those of the Annual Parish Meeting 22<sup>nd</sup> April 2024.
8. **Open Forum** - 15 minutes to enable members of the public to bring any matters to the attention of the Parish Council.
9. **Matters Arising.**
  - 9.1 **Mandene Gardens and Dutton Gardens open space areas – update.**
  - 9.2 **Mandene Gardens S106 monies.**
  - 9.3 **Tree management – Tree Works planning applications update.**
  - 9.4 **Sportsfield – mowing.**
    - volunteer mowing between contracts.
    - cutting by new contractor and invoicing.
  - 9.5 **MUGA - slippery surface.**
    - review of bolts.
  - 9.6 **County Broadband order – Reading Room.**
10. **RFO's Financial Statements – April 2024 and Budget Review.**
11. **Payments for Approval.**
12. **Parish Council Insurances for 1/6/2024-31/5/25. To consider the insurance schedules, renewal premiums and sums assured.**
13. **AGAR (Annual Governance & Accountability Return) 2023-24.**
  - 13.1 **Review of Internal Controls.**
  - 13.2 **Approval of the Annual Governance Statement 2022/23 – AGAR Section 1.**
  - 13.3 **Approval of the Accounting Statement 2023/24 – AGAR Section 2.**
14. **Highways & Rights of Way**
  - any repairs or maintenance needed.

- **LHI bid - Caxton Road.**
- **Caxton Road pavement.**
- **A428 Social Value Fund bids.**
  - **Sportsfield car park.**

**15. Correspondence**

**15.1 Reading Room car park.**

**15.2 School Fete – 15<sup>th</sup> June 2024.**

**15.3 Gransden Show and Car Show dates.**

**15.4 A428 – Social Value Fund (2<sup>nd</sup> round now open May - July 2024).**

**16. Planning Applications:**

**16.1 REF. 24/00595/FUL Reinstatement of a timber, open fronted, storage barn. 113 Meadow Road Great Gransden Sandy SG19 3BB (response by 14.5.2024).**

**16.2 REF. 23/02198/FUL - Land West of 24 Little Gransden Lane, Great Gransden – points raised.**

**17. HR Committee Update.** *In line with the legislation below\*, this item will be closed to the public*

**18. Date of Next Parish Council Meeting:** Monday 3<sup>rd</sup> June 2024 which will commence at 7.30pm.

*\*Public Bodies (Admission to Meetings) Act 1960*

*(2) A body may, by resolution, exclude the public from a meeting (whether during the whole or part of the proceedings) whenever publicity would be prejudicial to the public interest by reason of the confidential nature of the business to be transacted or for other special reasons stated in resolution and arising from the nature of that business or of the proceedings; and where such a resolution is passed, this Act shall not require the meeting to be open to the public during proceedings to which the resolution applies.'*