

Clerk's Report
Monday 2nd October 2023

1. Silent prayer.

2. Apologies for absence.

Councillor Rowbotham.

3. Declarations of Interest.

(a) Councillors to declare any disclosable pecuniary interest in any items on the agenda:

(b) Councillors to declare any other interest in any items on the agenda.

4. Minutes - To approve the minutes of the Parish Council Meeting and the Annual Parish Meeting held on 4th September 2023.

5. Open Forum: to include

- **HDC - Climate and Environment** – Councillor Davenport-Ray, HDC.

6. Matters Arising / points for information:

To note updates:

6.1 Mandene Gardens S106 payment: Correct contact made with HDC S106 section. Paperwork for transfer of the S106 monies now being completed.

6.2 County Broadband connection to Reading Room: County Broadband specialist service for listed buildings has completed an installation survey.

6.3 Noticeboards repair: Councillor Capps.

6.4 Upcoming closures of Waresley and Gransden Woods, and Gamlingay Wood Nature Reserves: A map of Waresley and Gransden Wood has been obtained showing the areas of work, much of which is taking place alongside rides or paths.

6.5 HDC – Meeting 21/9/23: How to reduce waste in Huntingdonshire - Councillor Bane.

6.5 Gigaclear works – concerns: CCC Highways, Streetworks are monitoring the situation. An update has been requested from them.

7. Crown & Cushion - ACV – update: Councillor Pett/ Councillor Ginn.

8. Playing Field.

- **MUGA -** Councillor Pett.

9. Sportsfield – Councillor Ginn.

- **Pavilion update.**
- **Tennis club toilet building.**

10. Tree Survey: Councillor Capps.

11. Reading Room – update: to note:

The Reading Room Management Committee is applying to the FCC Communities Foundation for a grant to refurbish the toilets and replace the current strip lighting with LED lights. Anne Constantine, Chairperson.

12. Green Space Land North East of Mandene Gardens. S106 Agreement under planning application 17/01375/OUT, ('Dutton Gardens open space') – Councillors Pett.

Plan for reference:



Points of information:

Extract from the S106 for 17/01375/OUT Agreement Schedule pp20-21.

2.6. At the expiration of the Maintenance Period the Owner shall offer to transfer the Green Space Land in the first instance to the Parish Council for adoption together with all rights and easements necessary for the maintenance and public use thereof and shall without delay use all reasonable endeavours to effect such transfer PROVIDED THAT if the Parish Council is unable to accept a transfer then the Owner shall submit a proposal to the Head of Development for approval detailing how a Trust/Management Company shall be set up to ensure the future maintenance of the Green Space Land

2.7. Not later than the date of the transfer of the Green Space Land to the Parish Council the Owner shall pay to the District Council for transfer to the Parish Council { where relevant) the Green Space Land Maintenance Contribution (or relevant part thereof) to cover the future costs of maintaining the Green Space Land

References:

Dutton Gardens development:

19/01467/REM Land North East of Mandene Gardens Great Gransden

CIL Liability Notice for 19/01467/REM

(S106 for 19/01467/REM – There is **no S106** for this planning approval reference number).

The S106 agreement for this development is in fact within the initial planning permission for **17/01375/OUT.**

17/01375/OUT Outline planning permission for residential development of up to 40 dwellings (Use Class C3) including means of access into site (not internal roads), parking and associated highway works, with all other matters (relating to appearance, landscaping, scale and layout) reserved. | Land North East Of Mandene Gardens Great Gransden.

13. RFO's Financial Statements:

To be circulated to councillors prior to the meeting:

Financial Report September 2023

Budget Review September 2023

14. Payments for Approval

To be circulated to Councillors:

Full List of Payments for October 2023

15. Bank signatories.

Application for addition of Councillor Davis to be chased up with the bank.

16. Highways.

- **Any repairs or maintenance needed**

- **LHI bid - Autumn 2023 bidding round** – Councillor Catmur.

We are limited to one bid a year.

- Meadow Road speed limit (unlikely to be awarded, ... very speculative). We did prepare a bid for Meadow Road reduced speed limit but missed the last round and we could use that.
- Waresley Road flood improvements (not an LHI matter, more of a PFHI application). Fixing it before 2026 is not in any CCC plans.
- Middle Street/Caxton Road chicane, about where the 20mph zone starts (more likely to be awarded). Considered, but not submitted, in the past.

- **20 mph zone – speeding.**

12/9/23 - email from a resident:

Although the introduction of the 20mph zone for the village was very welcome, my observations are that a substantial number of motorists are ignoring it particularly during the day when traffic levels are low. On Caxton Road I have observed vehicles entering the village from the 40mph zone without any perceptible braking until they reach the cross roads. This is effectively double the speed limit which, on a motorway, would bring an immediate driving ban. My daughter, who lives on Eltisley Road, has observed a similar lack of regard to the 20mph signs although, at least, there is a 30mph buffer zone there.

I believe that the only way these people can be slowed down is to introduce chicanes on each of the roads into the village at the start of 20mph zone as you will find at Papworth and other villages where such zones have been introduced.

My worry is that, as pedestrians and children become accustomed to the lower speeds at which most vehicles are now travelling, they will be caught out by those who chose to ignore the speed limit.

Perhaps the above could be discussed at the next PC meeting.

- **Waresley Road flooding – update:** There has been a drains inspection by Highways. A site meeting the Local Highways Officer has been arranged for 5th October.

- **Road signs for The Gransdens Farmers' Market.**

29/8/23

The Gransdens Farmers Market has had a brilliant first 6 months and Sunday's Bank Holiday event had a record footfall of 800 visitors. We are attracting guests from across our local area and really putting our gorgeous little part of the world on the map. If you haven't visited the market yet, we really hope you will come along and see how well it works!

We're keen to spread the word about the market as we believe it is unique in South Cambs with its heavy focus on artisan food and locally sourced produce so we've sought, and secured, permission to have two information banners up in the week before the market (see email below). The first of these will be on the corner of Caxton Road as you leave the A1198 and head towards Great Gransden and the second will be on the turning into Longstowe as you leave the A1198 and come towards Little Gransden. The banners would go up a couple of days before each market and would come down after the market closes - so four days in total we think.

In the fullness of time, we'd like to invest in one more banner directing people onto the B1040 and then into Great Gransden via Meadow Road - but need to save our pennies first.

We really hope you will see this as a positive step but wanted to reassure you that permissions had been secured and we'd be happy to hear any comments from Longstowe, Caxton, Great and Little Gransden PCs.

17. E-W Rail Huntingdonshire / South Cambridgeshire Local Representatives Group – meeting Oct -

Councillor Catmur.

18. Correspondence.

18.1. Cambs ACRE – Housing Needs Survey.

13/9/23 – Cambs ACRE

I have been contacted by Huntingdonshire District Council (HDC) asking for an update so I thought it easier to ask you directly than to wait for Jenna's return.

Our query is around whether your Parish Council would be supportive of Cambridgeshire ACRE carrying out a further independent Housing Needs Survey of Great Gransden parish.

HDC have pointed out that your Neighbourhood Plan (made in March of this year) references the last survey that was conducted in 2018 but that they have a rule that Housing Needs Survey reports are only valid for 5 years, after which they are considered out of date.

I understand from HDC that they have a landowner/agent who is willing to fund the survey and using us to conduct the survey would ensure independence. In order to get a good response from parishioners, we find that a letter of support from the Parish Council is helpful. Is this something your Parish Council would be willing to provide (we can provide some suggested wording)?

I look forward to hearing from you once you have a chance to discuss with your members.

18.2. Community energy project possibilities – Councillor Catmur.

18.3 St Ives Town Council – ref. Neighbourhood Plan public consultation – using GGPC formats.

18/9/2023 – Councillor M. Gleadow, St Ives Town Council.

“... Would you and your members mind if we used some of your documents as a basis for us to use?

At the moment, I'm interested in the consultation questions, which we would then use in paper format but also online ...”

The documents requested:

- 1) Notification of Public Consultation Letter
- 2) Representation Form

25/9/23 - Note from Peter King – Neighbourhood Planning Committee.

The documents are written by and owned by GGPC and so ... should have no issues giving them permission to use it as a basis for their plan. The links to the documents are:

<https://greatgransdenpc.org.uk/wp-content/uploads/2022/02/Notification-of-Public-Consultation-Pre-submission-Final-version-1-1.pdf>

<https://greatgransdenpc.org.uk/wp-content/uploads/2022/02/Final-NDP-Representation-form-Pre-submission-version-.pdf>

19. Planning Application:

REF. 23/01633/HHFUL An overhaul and improvement of the external building fabric, reconfiguration of the ground floor internal layout, reconfiguration of the main entrance and utilitarian spaces adjacent and a new juliet balcony to the master bedroom, overlooking the rear garden. 113 Meadow Road Great Gransden Sandy SG19 3BB. – response required by 3/10/23.

20. HR Committee Update – (see separate Clerk’s Report for this agenda item).

Confidential - This item will be closed to the public.

21. Date of Next Meeting: Monday 6th November 2023 which will commence at 7.30pm.

**‘Public Bodies (Admission to Meetings) Act 1960*

(2) A body may, by resolution, exclude the public from a meeting (whether during the whole or part of the proceedings) whenever publicity would be prejudicial to the public interest by reason of the confidential nature of the business to be transacted or for other special reasons stated in resolution and arising from the nature of that business or of the proceedings; and where such a resolution is passed, this Act shall not require the meeting to be open to the public during proceedings to which the resolution applies.’

End of Report