

Clerk's Report
Monday 3rd July 2023

2. Apologies for absence.

Cllr Capps.

3. Declarations of Interest.

- (a) Councillors to declare any disclosable pecuniary interest in any items on the agenda:
- (b) Councillors to declare any other interest in any items on the agenda.

4. Minutes - To approve the minutes of the Parish Council Meeting and the Annual Parish Meeting held on 3rd April 2023.

5. Open Forum

6. Matters Arising

6.1 Crown & Cushion

- ACV - (Councillors Pett / Ginn)
- Investment (Councillor Rowbotham)

6.2 Cemetery – possible double memorial.

Clerk's comment: there are several graves where since 2020 there is a double plinth, but either a single central memorial on the plinth or a double memorial that does not span the complete double plinth.

The enquiry is '...about a headstone and then a base that spans across both the grave spaces.'

'... in particular the width as we have had an enquiry for a double memorial and if you are able to confirm the fees applicable please?'

7. Planning Applications:

- 1. Application Ref: 22/02382/FUL | Construction of 2no. 2 bedroom maisonettes. | Land At 16 Sand Road Great Gransden Sandy SG19 3AQ – update.**
- 2. RE: Planning Permission Consultation - Hardwick Farm Caxton Road Great Gransden (ref 22/00206/FUL).** Additional Information – access road.
- 3. 23/01075/CLPD Crimple Dean Farm 104 Meadow Road Great Gransden Sandy SG19 3BB Certificate of Lawfulness proposed:** stationing of a mobile home within residential garden to provide ancillary accommodation.
- 4. 23/01079/CLPD 3 Webbs Meadow Great Gransden Sandy SG19 3BL Certificate of Lawfulness proposed:** single storey rear extension, in place of the existing conservatory.

8. Playing Field.

8.1 MUGA maintenance

- **Annual Inspection 22/6/23 – results.**
- **Annual Inspection - content of contract** (see separate email of contract forwarded to councillors 27/6/23 and previously on 27/2/23).
Clerk's note: The PC approved a 3-year contract at the March 2023 meeting.
- **Specialist fencing maintenance:**
Clerk's note: information was provided in the Clerk's report April 2023 from an exchange of emails with ETC Sports on the extra cost of a single fence inspection requiring scaffolding. (Please see Clerk's Report for April 2023 forwarded again in the email with the July Clerk's Report). This extra expenditure was not agreed by Council.
- **Water supply – for jet washing.**

22/6/23 – extracts from email from local resident.

'It seems that the scheduled work for this visit is for two man days (only today because there are two of them). The fence work did not seem to be on their list– just a standard pressure wash and whatever.

'Peter and Richard did look at the panels on my map (which they hadn't seen) and quickly located several loose and missing bolts. They were happy to tighten these under the day's work but did not bring any replacement rubber pads and only had a couple of the right bolts (just by chance). In fact they were expecting a chain link fence and had not been briefed about the noise problem at all. They will do what they can reach with their ladders; they did not bring scaffolding.

1. 'This is not the overhaul job that was quoted for by Rory – Peter said that would be a follow up job if needed and would entail a survey, procurement of new parts and a separate visit with scaffolding.
2. 'Today's tightening of a few loose bolts is a minor piece of work that they said would be included in the original service price (obviously tbc by Rory).
'Hopefully the "quick fix" solves the problem, but if not, I would be grateful if you could press for an early date for the special work.'

8.2 Cricket wickets (Councillor Rowbotham).

8.3 Public relations – update.

Any further action?

9. Sportsfield.

9.1. Football pitches re-seeding 2023.

9/6/23 from Chairman, GSRA.

'...groundsman, he has decided not to lay the seed. Rather he prefers to wait until rain is forecast.'

9.2. Football pitches, draft Maintenance Agreement.

10. Reading Room - Building Project (Councillor Davis)

11. Green Space Land North East of Mandene Gardens. S106 Agreement under planning application 17/01375/OUT, ('Dutton Gardens open space') – (Councillors Ginn).



12. Mandene Gardens 'play area'.

20/6/23

'... if you can get witness statements that the contractors did actually bury the asbestos garages then they will need to be held accountable and reported to the Environment Agency and Planning Enforcement.'

Emma Stannard

Grounds Maintenance Manager

Huntingdonshire District Council

13. RFO's Financial Statements:

To be circulated to councillors prior to the meeting:

Financial Report June 2023

Budget Review June 2023

14. Payments for Approval

To be circulated to Councillors:

Full List of Payments for July 2023

15. Internal audit – review.

Points for consideration:

- Number of signatories per transaction.
- Completion of Annual Reviews required by the GGPC Standing Orders including: certain subscriptions / land and buildings / certain policies.
- Amendments to Minutes by striking through and annotating signed copy.

16. Bank signatories.

A suggestion has been put forward that Unity Trust Bank <https://www.unity.co.uk/sectors/parish-councils/> is an option providing suitable procedures.

17. County Broadband connection to Reading Room

18. Highways.

- **Any repairs or maintenance needed**
- Overgrown hedges – Crow Tree Steet, on raised path.

19. E-W Rail meeting – report. (Councillor Catmur)

20. Correspondence.

20.1 Waste Reduction meeting – HDC – GGPC attendee?

12/7/23. 5:30 – 6:30 pm, Pathfinder House, St Mary's St, Huntingdon PE29 3TN.

Residents and councillors will hear about current trends and activities, as well as get the chance to express their thoughts and ideas on the topic of reducing our waste in Huntingdonshire.

20.2 Community Ownership Fund – Round 3 open – to note.

<https://www.gov.uk/government/publications/community-ownership-fund-prospectus>

<https://mycommunity.org.uk/community-ownership-fund>

20.3 HDC Grounds Maintenance in Great Gransden – information.



21. HR Committee Update – (see separate Clerk’s Report for this agenda item).
Confidential - This item will be closed to the public.

22. Date of Next Meeting: Monday 7th August 2023 which will commence at 7.30pm.

End of Report