

## Clerk's Report

Monday 3rd April 2023

2. **Apologies** To receive apologies for absence.

### 3. **Declarations of Interest**

4. **Minutes** To approve the minutes from the meetings held on 6<sup>th</sup> February 2023.

### 5. **Open Forum**

### 6. **Matters Arising**

#### 6.1 **Neighbourhood Development Plan**

- 'Making' of the Plan
- Parish Councillor Workshop

6.2 **Litter Bin** – update (Councillor Pett)

6.3 **Blocked Brook** – (Councillor Day)

#### 6.4 **Crown & Cushion**

- (Councillor Rowbotham)
- 'Open the Crown & Cushion' - update from the committee (Linda Gallagher)

### 7. **Playground**

#### 7.1 **Playground maintenance contract:**

**Buchans Landscaping & Grounds Maintenance** – Price increase of 8% for 2023 season = inc. of £24.60.

Last invoice – October 2022

Works included:

- 2.00 Clear litter 4th 18<sup>th</sup>
- 2.00 Grass cut recreation ground 4th 18<sup>th</sup>
- 1.00 Strim behind tennis court 4<sup>th</sup>
- 2.00 Strim rec 4th 18<sup>th</sup>

Invoice Total incl. VAT: £307.51

**Agreement required to this price increase or to obtain other quotes.**

#### 7.2 **MUGA sound reduction**

- backboard / signs / bolts.

23/3/23 – from Zaun to ETC Sports

The "rubber" washers are EPDM as described below.

What is EPDM? Ethylene Propylene Diene Monomer (M-class), or EPDM, is a synthetic rubber that is extremely durable and used across a variety of applications.

22/3/23 from ETC Sports to GGPC

I have asked the question (about 'rubber' washers) from the fence manufacturer regarding what it is made from, but the fencing manufacturer was Zaun.

6/3/23 from ETC Sports

- a) Backboards – replace with sound reduction material – to include wording "DO NOT CLIMB OR HANG ON THE RING" **Sadly having spoken to the existing manufacturer, there isn't a possible backboard available that "reduces noise" and we are unable to retrofit other backboards.**
- b) Reduction of noise of fencing – fit rubber inserts on fence at both ends of the MUGA. **To provide labour to take down existing clamp bars that secure the mesh panels to the post, supply rubber inserts to go behind the panels and re-bolt. A mobile scaffold tower will be required for this – Goal Ends ONLY £780.00 + VAT / All of the MUGA £975.00 + VAT**

**7.3 Public relations** – update – (Councillor Pett)

- Information put on in Roundabout and on Touchbase.
- Leaflet?

**8. Reading Room Cottage Water Supply** – update (Councillor Pett)

**9. Reading Room - Building Project** (Councillor Davis)

**10. Car Park Lighting – Reading Room / Playground** (Councillor Rowbotham).

**11. Welcome Event - for new residents to village Saturday 22nd April**

- Donation request for £100 to support the event. (Reading Room Committee).

**12. Jubilee Celebration**

- Donation request from Working Group for £250 to support the event on 7<sup>th</sup> May.
- **8<sup>th</sup> May – Volunteering Day** – activities / Parish Council activities?

**13. Green Space Land North East of Mandene Gardens. S106 Agreement under planning application 17/01375/OUT.** – (Councillor Pett)

**14. RFO's Financial Statements:**

*To be circulated to councillors prior to the meeting:*

*Financial Report March 2023*

*Budget Review March 2023*

**15. Payments for Approval**

*To be circulated to Councillors:*

*Full List of Payments for April 2023*

**16. Energy Contract** (Councillor Pett)

**17. Highways.**

- **Any repairs or maintenance needed**
- **Playing Field – hand rail at Little Lane steps** - (Councillor Pett)
- **Speed Watch** (Councillor Catmur)  
20mph equipment
- **Future LHI bids** – (Councillor Catmur)  
Budget for bid.

**18. Correspondence.**

**18.1 Church Street** - rubble

**19. Planning Applications:** None

**20. HR Committee Update** – (see separate Clerk's Report for this agenda item).

*Confidential - This item will be closed to the public*

**21. Date of Next Meeting:** Tuesday May 2<sup>nd</sup> 2023 which will commence at 7.30pm.

End of Report