

**GREAT GRANSDEN PARISH COUNCIL**  
**Minutes of the Parish Meeting held on 5<sup>th</sup> September 2022**

Those present were:

Nick Ginn, Chairman

James Catmur, Parish Councillor

Nigel Day, Parish Councillor

Cathy Davis, Parish Councillor

Alan Rowbotham, Parish Councillor

Chris Bane, Parish Councillor

Andrew Pett, Parish Councillor

District Councillor Richard West and 5 members of the public

**1.** The meeting was opened at 7.30 pm with a silent prayer.

**2. Apologies for absence.** Apologies were received from Parish Councillor Michael Capps

**3. Declarations of Interest.** No declarations of interest

**4. Minutes** of the previous monthly meeting held on the 1<sup>st</sup> August 2022 were approved and signed accordingly by the Chairman.

**5. OPEN FORUM.** The meeting was closed for five minutes. District Councillor West gave a report on three issues:

- **EAST WEST RAIL**

Huntingdonshire and South Cambridgeshire local representatives group received an invitation to attend a meeting later this month.

- **LONDON LUTON AIRPORT WORKING GROUP**

He has been appointed to the London Luton Airport Member Cross Party Working Group the Conservative member with Councillor Ferguson. They will be acting as the Huntingdonshire District Council representatives and will join South Cambridgeshire District Council meetings to discuss the airports flight operations.

The purpose of this new group is to ensure that District members can meet ahead of the South Cambridgeshire meeting ensuring the wider District views are captured and shared with airport representatives.

- **HUNTINGDONSHIRE DISTRICT COUNCIL**

At the end of September there will be a Place Strategy Engagement Workshop this is opportunity for members to discuss how best to serve residents of the district to make the district a good place to work in and live in. This follows last month's Climate Strategy member's day to discuss environment issues to mitigate climate change.

A member of the public enquired about the renewal of the Asset of Community Value status of the Crown & Cushion that had been minuted in April 2022. This has now been pursued at HDC as promised.

**6. Matters Arising:**

**6.1. Neighbourhood Development Plan.** Great Gransden Parish Council have submitted to Huntingdonshire District Council their Neighbourhood Plan under the Neighbourhood Planning (General) Regulations 2012. HDC have informed the Parish Council and residents of Great Gransden who have previously commented of the statutory Regulation 16 consultation on the Neighbourhood Plan. This is a further opportunity to shape the proposed Neighbourhood Plan.

Here is a link to the consultation page where you can view all documents and make comments on the Plan:

<https://huntsdc.objective.co.uk/kse/event/37052>

Copies of the below documents are available for inspection at the below locations by appointment or at specified times:

- Huntingdonshire District Council, Pathfinder House, St Mary's Street, Huntingdon, PE29 3TN – during the hours of Mon-Thurs 8:45am to 5pm and Friday 8:45am to 4:30pm
- Gransden Food and Wine, 6-8 Fox Street, Great Gransden, Sandy, SG19 3AA – during the hours of Mon-Fri 7:30am to 7:30pm, Saturday 8:00am to 7:30pm and Sunday 8:30am to 3pm
- The Reading Room Café, The Reading Room, 18 Fox Street, Great Gransden, Sandy, SG19 3AA – on Fridays

If you wish to provide further comments, instructions are also attached on how to make comments online using HDC's consultation system. **The consultation will close on 7th October 2022 at 5pm.** Alternatively, comments can be posted to the below address for the attention of Planning Policy or emailed to [local.plan@huntingdonshire.gov.uk](mailto:local.plan@huntingdonshire.gov.uk).

Any representations may include a request to be notified of Huntingdonshire District Council's decision under Regulation 19 (decision on a plan proposal) in relation to the submitted neighbourhood development plan.

### **Planning Policy Team**

Huntingdonshire District Council  
Pathfinder House, St Marys Street  
Huntingdon  
PE29 3TN

**6.2 Multi-Use Games Area.** Councillor Ginn confirmed a meeting between local residents, the Chairman & Vice Chairman of the Parish Council and District Councillor West on Wednesday 7<sup>th</sup> September at 18.30 hrs in the Reading Room to discuss progress. A letter had been received from HDC enforcement team on 11<sup>th</sup> August regarding possible breaches of the conditions on use of the MUGA. Councillor Ginn had replied immediately, refuting a great many of the statements in the letter and outlining what the Parish Council are doing:

- Regular visits to the MUGA after 8:30 to see if it is in use and if so advising those concerned of the opening times and asking them to leave.
- Regularly publishing notices regarding opening hours in our village magazine
- Posting on our local email group
- Improved signage on the MUGA in multiple locations

He believes that the policy of education and inspection is working with the ultimate goal of reducing any disturbance after hours to virtually zero. He has received no reply. He has called several times and left voice messages, but still has not received a call back.

**7. Playground Maintenance Quotes.** Councillor Davis reported that the following work was urgently needed.

- Existing Swing Resurfacing, including removal and disposal of existing wetpour to a registered recycling depot, stone foundation for drainage and new wetpour of 50 mm providing a 1.4 metre critical fall height.
- Multiplay Unit: This includes replacing both existing hexigrip panels, edge repairs, site set up and labour

4 quotes had been received from

1. **Online Playgrounds** Total Cost: £7,192 including VAT. To include swing resurfacing, patch and edge repair, new hexagrip play panels and comrockholds on climbing frame
2. **Setter Play** Total Cost £13,371 excluding VAT. To include swing resurfacing and 2 bespoke climbing panels
3. **Wicksteed** Total Cost: £2,699 excluding VAT (only for swings wetpour)
4. **Outdoor Places and Spaces** Total £4985.00 excluding VAT

The Playing Field Committee would like to accept the quote received from Online Playgrounds for these repairs as this includes all the work that cannot be completed by the working party of volunteers organised by Councillor Bane.

Proposed: Councillor Ginn, Seconded: Councillor Day and carried unanimously.

It was also noted that Councillor Davis had applied for a CIL grant from HDC for upgrading the playing equipment and needed a letter of support from the Parish Council. It was agreed that this would be supplied.

### 8. Website.

Councillor Ginn enquired about the management of the Parish Council website. Councillor Day stated that prior to the May elections there had been other people who could contribute to the management of the website but that this issue needed looking at. The website is on WordPress and he promised that he would check that everything that should be visible on the site is showing as well as investigating the succession planning for the management of the site.

### 9. Open Forum Policy

Councillor Ginn had already circulated a copy of an Open Forum Policy attached as Appendix 2. It was proposed by Councillor Ginn, seconded by Councillor Day and agreed unanimously that this Policy should be adopted and reviewed annually as with other Council Policies.

### 10. Dog Poo Bins

It was agreed that with all the new housing in the village there is a need for more bins. The Clerk agreed to investigate the costs of purchase, installation and emptying for the next meeting as HDC will charge to clear these bins.

**11. Clerk's Financial Statement** for August 2022. The sheet filed as Appendix 1 had been circulated. The statement was unanimously approved and signed by the Chairman. Councillors also noted the budget review as at the end of August 2022.

### 12. Cheques/Payments for Approval

Payments previously approved and paid since 1<sup>st</sup> August 2022

1. The Mower Shed (Invoice 1232 £156.00)  
(Outstanding Invoice paid under previously approved contractual agreement)

#### Cheques/ Bank Transfers payable September 2022

- |    |  |              |
|----|--|--------------|
| 1. | RFO expenses for August 2022                             | £26.83       |
| 2. | <i>HMRC - PAYE (period ending 5<sup>th</sup> Oct 22)</i> | <i>£0.00</i> |
| 3. | Mr P King Expenses (Land searches for NDP)               | £47.94       |
| 4. | Mr M Capps MUGA Signage (invoice attached)               | £40.00       |
| 5. | Mr M Capps Fence Fix (invoice attached)                  | £23.10       |
| 6. | Human Capital Dept ( <i>Retained HR Support</i> )        | £178.80      |

7.	All Phase Electrical (Emergency works to RR Cottage)	£1122.11**
8.	RFO Salary (September 2022) (28 <sup>th</sup> September 2022)	£244.40
9.	Caretaker Salary – August 2022 (28 <sup>th</sup> September 2022)	£577.40

Automated Payments payable August 2022

1.	DD	BT – Broadband Reading Room (11 <sup>th</sup> September 2022)	£38.78
2.	DD	SSE (DD 18 <sup>th</sup> September 2022)	TBC*

\*Awaiting bill at time of publication.

\*\*Item 7 was noted as emergency safety work and therefore needed separate approval as it did not fall under the three quotes rule. Proposed by Councillor Pett, seconded by Councillor Ginn and approved unanimously.

The other payments were proposed by Councillor Ginn, seconded by Councillor Day and approved unanimously.

### 13. Highways.

It was noted that:

- The A421 has been given the go ahead.
- Work has begun on the speed calming measures on Meadow Road.
- The work that Speedwatch has been doing has had to be curtailed due to the lack of trained volunteers. Anyone out there who feels that they can volunteer please let the clerk know. This will be especially important once work commences on the A421 as the village will become a “rat run”.
- The fallen kerb stone on the Sand Road/East Street junction is now dangerous and will be reported on the portal with photos.
- The hedge that is 2 feet over the pavement on Middle Street was mentioned as it is becoming a hazard, needs a serious trim and will be reported to Highways.

### 14. Correspondence

**14.1 Memorial Bench.** A Parishioner had asked about the possibility of placing a memorial bench in the churchyard. There was general approval for the idea but clarification was sought on whether the Parishioner meant the Churchyard which is a closed graveyard operated by the PCC or the cemetery which is owned by the Parish Council?

### 15. Planning

There were no Planning applications to discuss

### 16. HR Committee Update.

*In line with the Public Bodies (Admission to Meetings) Act 1960 this item was considered in closed session.*

### 17. Date of Next Meeting.

The next meeting has been arranged for Monday 3<sup>rd</sup> October 2022 at 7:30pm

This meeting closed at 9:10pm.