

Clerk's Report

Monday 1st August 2022

2. Apologies To receive apologies for absence.

3. Declarations of Interest

4. Minutes. To approve the minutes from the meetings held on 4th July 2022.

5. Open Forum

6. Matters Arising

1. Neighbourhood Development Plan

Grant Application Successful: Grant application accepted: £3,500.00

Due diligence has been completed by the Clerk and the Responsible Financial Officer. Money should be with the Parish Council within 10 days.

2. Multi-Use Games Area – update from Councillors

- (email received from Parishioner, 23rd July 2022)

Dear Parish Councillors

Please can you convey the following to the PC for consideration for the next meeting:
We would like to point out that the Parish Council's own **policy for the MUGA** adopted in February of this year clearly stated in items 14 and 15 of Page 2 that

- Please respect the amenities of any local residents living near the MUGA by keeping **any noise to a minimum.**
- No music can be played.

Please can you amend your statement to reflect this?

We also believe that your stated intention of monitoring the 20:30 closing time "**whenever possible**" is not the same as enforcing a hard planning condition. Please can you assure residents that you will be more positive in preventing further breaches – for info we have noted breaches on 4th, 8th and 15th July, These are generally later on in the evening after the any of your monitoring may have occurred. Please bear in mind what the PCSO reported about older teenagers coming out later in the evening.

Many thanks

- (email received from Parishioner, 10th July 2022)

To the acting Clerk to the Parish Council.

We would be very grateful if you could provide information relevant to the 4th July meeting

Please could you provide a copy of the Parish Council "formal statement" about the MUGA and clarify which councillors voted for it as there was no formal vote in the meeting of 4th July that we heard?

We would also like to draw the PC's attention the fact that during the July 4th meeting, although the Chairman gave me permission to speak, I was not allowed to make my point about the risk of large aluminium signs causing more noise if positioned on the goals. It is therefore important to discuss such signage with the installer. Please can you convey this urgent point to the PC before the signs are purchased and installed?

Many thanks

3. Recruitment of Replacement Clerk/RFO – update from Cllr Pett

At a meeting between Sharon Brown, clerk of Longstowe Parish Council, Nick Ginn, Chairman of Great Gransden Parish Council and Andrew Pett, Vice Chairman of Great Gransden Parish Council it was resolved that the position of clerk would be offered to Sharon with a commencement date to be decided sometime after the September Parish Council meeting with this meeting to decide on pay & conditions for the new clerk, to involve payment for clerk training with CAPALC. (To be elaborated upon by Cllr Ginn at meeting)

4. Sand Road/Industrial Estate verge

(email received from Highways Officer, 22nd July 2022)

First of all apologies for late reply.

- In terms of the ownership, I have attached a map below which might indicate the ownership. However, regardless of the ownership, ditch should not be filled without consulting this with Flood and water team (which is copied in this email).
- The visibility – I am confident that if the container is on their land, there might be very little we can do (I would have to check this with more experienced colleague)
- The appearance – If it's not on their land, there is much we can do. From the picture it looks like the old fence panels, which should not obstruct the ditch.

I will visit the area on my next site visit day to assess the below.



5. Defibrillator Information

In response to questions posed by the Defibrillator training programme

- The Defibrillator is registered and the Parish Clerk is responsible for maintenance
- New pads and a battery will be ordered

6. Huntingdonshire District Council's Parish Forum , July 20th 2022.
Feedback from Cllr. Catmur.

7. Mandene Gardens Play Area
Still no site meeting arranged in spite of Cllr West's good offices.

7. Playground Maintenance Quotes (held over from July meeting)

Proposal for repairs and maintenance of Great Gransden Recreation Ground June 2022

The Sub Committee of Michael Capps, Cathy Davis, Andrew Pett & Vikki Murphy met on 8th June 2022 to discuss repair and update of the playground equipment.

We envision two stages.

Stage One - Repair of some equipment following ROSPA Report from June 2021

Stage Two

- Replacement of Roundabout with a wheelchair accessible roundabout.
- Addition of an Inclusive Basket Swing
- Addition of a climbing frame accessible for younger children 2-5 year olds

We are asking the Parish Council to approve funding for Stage One now from existing CIL money and playground maintenance funding. The total amount needed is around £7000. Grant money and additional CIL money will be applied for to fund Stage 2

Maintenance

1. Existing Swing Resurfacing Cost **£5,312**

Including removal and disposal of existing wetpour to a registered recycling depot, stone foundation for drainage and new wetpour of 50 mm providing a 1.4 metre critical fall height.

2. Multiplay Unit Cost **£1537.68**

This includes replacing both existing hexigrip panels, edge repairs, site set up and labour

We would like to accept the quote received from Online Playgrounds for these repairs - the detailed quote has already been circulated to Councillors. Other quotes are being sought.

Other maintenance work recommended by the ROSPA report can be carried out by ourselves.

Eg repainting of train, climbing frame and metal bench

There will also be a new report this year which may highlight additional repairs.

8. Clerk's Financial Statement For July 2022 and Budget Review.

*To be circulated to councillors
prior to the meeting:*

*Financial Report July 2022
Budget Review July 2022*

9. Cheques/Payments for Approval

To be circulated to Councillors:

Full List of Payments for August 2022

10. Highways.

- Any repairs or maintenance needed.

- 20 mph speed limit application, approval of Parish contribution of £2,000

(email received from Project Engineer 8th July 2022)

Please find attached the draft plans for your 20mph Zone or limit.

Please circulate to anyone that you feel would like or need to see them and let me have any comments by 26th August 2022.

We don't seem to have received confirmation that you are still able to contribute the agreed amount outlined in the initial Feasibility Report. Could you please confirm this at your earliest convenience. I am unable to proceed with any further design and consultation work associated with this project until I have this.

(Plans already circulated to Councillors)

(Clerk replied confirming expenditure but it would do no harm to minute that again in this meeting)

11. Correspondence.

1. Reading Room Matters

- (email received from Reading Room Chair, 18th July 2022)

Although we have been paying the temporary cleaner, we invoice the PC from time to time to recover that expense because it is in lieu of the Caretaker. So far costs have been low because the two we have taken on have only required £10 an hour. I think that is about to change. We will probably have to go with a cleaning company now which has its advantages – reliability, quality control etc – but price isn't one of them because of business overheads. We are likely to have to pay between £15 and £17 an hour. Can I please have PC permission to pay this rate if necessary? We are keeping the number of hours down and there have been times when the work has been done for free by trustees.

- The Reading Room exterior (Cllr Rowbotham to speak on)

2. Wildlife Trust BCN Summer events

(email received from BCN Wildlife Trust, 7th July 2022)

I am running a packed programme of events over the next few months. Attached are some posters which cover:

- Wild in the Woods family sessions aimed at children aged 7-11 (younger for the Cambourne sessions)
- Little Bugs for pre-schoolers (Cambourne only)
- Wild Babies for parents/carers of pre-walking babies (Cambourne only)
- Wildlife strolls for adults
- Night walks

All of my sessions are on the events page of our website [Events | Wildlife Trust for Beds, Cambs & Northants \(wildlifebcn.org\)](https://www.wildlifebcn.org). I would be grateful if you could promote these within your networks

As always, if you feel residents in your area would like to see other types of events, please do let me know and I will see what I can do for next year.

3. Gigaclear Proposed Rollout

(email received from Gigaclear 13th July 2022)

I am writing to introduce myself as a Community Engagement Executive for Gigaclear. As you may be aware, we are currently considering a roll out of our brand new, ultrafast fibre broadband network in Gransden

Our network is future-proof and provides brilliant broadband speeds that will enable everything from home working to watching movies online without buffering. Once completed, residents will be able to enjoy the benefits of our full fibre network which is capable of delivering speeds of up to 900gb. As a Community Engagement Manager for Gigaclear, my role is to keep you up to date throughout the build phase, and I will be the point of contact for any queries the Council has.

I will be ensuring that residents will receive letters notifying them, if not already received, that we may be carrying out work in the area. I am due to receive a programme of the work shortly from the Project Manager and I will be able to indicate in more detail when and where we will be working. Before build or shortly after it begins, I will arrange a community meeting to give a short presentation and answer any resident questions.

If the council requests it, I am happy to facilitate a meeting to respond to councillor questions.

CLERK NOTE: Slight confusion here...never heard of Gigaclear, thought County Broadband and NGE were doing the work!

12. Planning.

12.1. PARISH COUNCIL CONSULTATION – APPLICATION REF. 22/01340/FUL Erection of a single, 4 bedroom dwelling with attendant access and landscaping work. Land adjacent to the North West of 43 Mill Road Great Gransden

13. HR Committee Update

Confidential - This item will be closed to the public

End of Report