

Clerk's Report

Monday 4th July 2022

2. Apologies To receive apologies for absence.

3. Declarations of Interest

4. Minutes. To approve the minutes from the meetings held on 6th June 2022.

5. Open Forum

6. Matters Arising

1. Neighbourhood Development Plan

Grant Application Summary: Grant applied for: £3,500.00

Breakdown: Funding professional fees: £2,750.00

Funding projects costs: £750.00

Much of the work will be carried out by the Working Party led by the Parish Council, but it is recognised that we do not have all the skills necessary to ensure that the plan is prepared effectively and consistent with all planning policies. Experienced support provided by the grant will ensure that we benefit from professional advice and learning from other successful Neighbourhood Plans, and would facilitate delivery of the plan to a good standard. Our aim is to complete the plan and submit during Quarter 3 2022.

Commissioned experts: Cambridgeshire ACRE will provide professional support.

The consultant will be: Rachel Hogger BA (Hons) MSc (Distinction) MRTPI, Manager, Modicum Planning. Rachel is a chartered town planner with 16 years experience in planning policy.

2. Multi-Use Games Area – update from Councillors

(email received from Parishioner, 27th May 2022)

Dear Parish Councillors

As we approach the end of June here are our latest observations concerning the MUGA:

- We have been away or not at home several evenings this month; for those where we were at home:
 - There was one incident of noisy games activity on the MUGA on 11th June up until 21:30
 - There was a boy playing loud music on the MUGA at around 18:40 on 11th June.
 - On Sunday 12th June at 08:30 a man and a boy were playing very loud music on the MUGA. The Netballers were waiting to get on the court and can substantiate this.
 - There was another incident of loud noise from the MUGA after 20:30 but we later thought this was probably the sound of the signs being vandalised and removed rather than balls hitting the fencing, because three signs were missing the next day.
- Generally, we believe that the situation is much better now that you have spread the message via the Roundabout, social media and word of mouth.
 - It is a shame that we have had to complain for three years to get this effective response; we can only hope that you are able to continue to exert such effective influence.
 - We will of course be putting in reports of any further breaches to Enforcement as and when they occur.
 - Please could you let us know if you have received quotes for the gates yet?

3. Recruitment of Replacement Clerk/RFO – update from Cllr Pett

At a meeting between Sharon Brown, clerk of Longstowe Parish Council, Catherine Fox, RFO of Great Gransden Parish Council and Andrew Pett it was decided that the RFO position would remain with Catherine Fox and an application is awaited before a meeting to decide on pay & conditions for the new clerk.

4. Sand Road/Industrial Estate verge



to resolve the situation regarding ownership of the verge.

5. Reading Room Cottage, door & window

Verbal update at the meeting by Cllr Ginn

6. Mandene Gardens Play Area

Still no reply from James Lloyd, the Planning Officer to email sent on 22nd May 2022.

“Where we had a play area before we now have none; where a swing existed there is none; and instead we have been given a small gated, grassed area that no one will use and which will cost the Parish to maintain!”



Narrowing path to
Nowhere!



View towards stream



View up Mandene Gardens



Dutton gardens
footpath to nowhere



Protruding nails!

Council will need to decide course of action
perhaps a site meeting with planners?

7. Church Wall & Lychgate
Council to decide course of action.

7. Playground Maintenance Quotes

Proposal for repairs and maintenance of Great Gransden Recreation Ground June 2022

The Sub Committee of Andrew Pett, Cathy Davis, Michael Capps & Vikki Murphy met on 8th June 2022 to discuss repair and update of the playground equipment.

We envision two stages.

Stage One - Repair of some equipment following ROSPA Report from June 2021

Stage Two

- Replacement of Roundabout with a wheelchair accessible roundabout.
- Addition of an Inclusive Basket Swing
- Addition of a climbing frame accessible for younger children 2-5 year olds

We are asking the Parish Council to approve funding for Stage One now from existing CIL money and playground maintenance funding. The total amount needed is around £7000. Grant money and additional CIL money will be applied for to fund Stage 2

Maintenance

1. Existing Swing Resurfacing Cost **£5,312**

Including removal and disposal of existing wetpour to a registered recycling depot, stone foundation for drainage and new wetpour of 50 mm providing a 1.4 metre critical fall height.

2. Multiplay Unit Cost **£1537.68**

This includes replacing both existing hexigrip panels, edge repairs, site set up and labour

We would like to accept the quote received from Online Playgrounds for these repairs - the detailed quote has already been circulated to Councillors. Other quotes are being sought.

Other maintenance work recommended by the ROSPA report can be carried out by ourselves.

Eg repainting of train, climbing frame and metal bench

There will also be a new report this year which may highlight additional repairs.

8. Parish Contract for Street Lighting

Details already circulated to Councillors. Basically it is £432 pa for the maintenance of our street lights some of which are in a poor condition.

9. Clerk's Financial Statement For June 2022 and Budget Review.

*To be circulated to councillors
prior to the meeting:*

*Financial Report June 2022
Budget Review June 2022*

10. Cheques/Payments for Approval

To be circulated to Councillors:

Full List of Payments for July 2022

11. Highways.

- Any repairs or maintenance.
- Speedwatch, more volunteers needed

12. Correspondence.

1. Reading Room Café/Need Project Notice

The Reading Room Cafe would like to display a small banner (approx 2'x3') on the side gate nearest the main entrance door of The Reading Room. The primary purpose would be to advertise that we are a collect point for The Need Project and also to highlight the opening hours of the Cafe. The banner could be up all week or only on Thursday and Friday. We have a provision design for the banner which we believe would be attractive and not intrusive.



2. Operation London Bridge Condolence Books

Received from Abbotsley Parish Clerk:

I don't know if this might be of use to you, but I thought I'd be in touch regarding Operation London Bridge and condolence books.

This has been discussed at recent Parish Council meetings and Abbotsley have decided to buy this condolence book: <https://springbackbinders.com/shop/brampton-binders/> It seems to be suitable in that it has loose-leaved pages, which is recommended in case any pages need to be removed. It seems a good price compared to others that I've seen. Abbotsley are buying a landscape book - 25 or 50 pages are both £30 plus £6 for delivery - with Abbotsley embossed on the front cover. Blue has been chosen, which links in with Bluebell group.

As we are all part of the same group in terms of the Church and the Roundabout, I thought I'd let you know in case you might like to suggest co-ordinating the books with each other to your Parish Council. I've discussed Abbotsley's with Rev Rachel Blanchflower and our book is going to be packed away safely in the Church and will be there until the time comes for signing. This makes sense as a location for Abbotsley. Obviously each village can make their own decision, but just in case this helps I thought I'd share.

3. County Broadband, Build Team Meet & Greet meeting

As you may be aware, County Broadband is an East Anglian based broadband provider. We specialise in connecting villages like yours to our network and deliver Hyperfast broadband with download speeds of up to 1GB/s to homes and businesses in your area.

We are planning to start works in your area and would like to arrange a site meeting between the **Parish Council** and the site managers of **County Broadband** and our **build partner NGE**.

Please contact me with your availability and what type of meeting would suit you best, either face to face or online via Teams.

4. Defibrillator.

As you know we have been doing defibrillator training this evening. We were made aware that the battery needs to be changed every five years but no-one knew who was the responsible person. Is it the Parish Clerk? Are you able to ascertain when it was last changed?

Other questions that were asked were:

- Is the Defibrillator registered?
- Should What Three Words be used for location?
- The pads need to be replaced when used, has it been used?
- The battery needs changing every 5 years, has it been checked?

5. Huntingdonshire District Council's Parish Forum , July 20th 2022.

Is anyone available to attend this as HDC are very keen to build bridges with Parish Councils?

6. TMC (Formerly IHMC) Incident Report – May 2022

To note the new name and also the links to the one.network map for free public use.

13. Planning.

- 13.1. PARISH COUNCIL CONSULTATION – APPLICATION REF. 22/01127/HHFUL
Proposed erection of greenhouse in rear garden. The Manor House 10 Manor Lane Great Gransden Sandy SG19 3RA**
- 13.2. PARISH COUNCIL CONSULTATION – APPLICATION REF. 22/01245/FUL Extension
to existing warehouse Land West of Highbury Fields Eltisley Road Great Gransden**

14. HR Committee Update

Confidential - This item will be closed to the public

End of Report