

## **Clerk's Report**

**Monday 18<sup>th</sup> May 2022**

**2. Election of Chairman** and signing of Declaration of Acceptance of Office by all councillors present. Defer signature for any absent councillors.

**3. Apologies** To receive apologies for absence.

### **4. Declarations of Interest**

### **5. Election of Officers / Vice Chairman**

**6. Minutes.** To approve the minutes from the meetings held on 4<sup>th</sup> and 21<sup>st</sup> April 2022 and to approve for recommendation the minutes of the Annual Parish Meeting held on 21<sup>st</sup> April 2022.

### **7. Open Forum**

### **8. Matters Arising**

1. Neighbourhood Plan – update and confirmation of working party group
2. Multi-Use Games Area – update on repairs and commercial use
3. Playground Area – update from Cllr Davis
4. Platinum Jubilee – report from Cllr Capps following planting of the new tree
5. Risk Assessments – update from Cllr Day
6. Recruitment of Replacement Clerk/RFO – update

### **9. Parish Council Insurance for 2022/23**

To consider the renewal premium and sums assured. Due to the nature of the insurance and the difficulties experienced in obtaining quotes last year due to the inclusion of the thatched village hall, only one quote has been obtained.

*Previously circulated to councillors*

*Policy Documents*

### **10. Reading Room Cottage Insurance**

To consider the renewal premium and sums assured. Due to the nature of the insurance policy required and in line with previous years, only one quote has been sought. The renewal premium is £581.95.

*Previously circulated to councillors*

*Report from the clerk*

**11. Cemetery Trees.** To approve the quote for the additional tree work to be carried out by the preferred contractor.

*Previously circulated to councillors*

*Quote dated 14<sup>th</sup> April 2022*

**12. Clerk's Financial Statement** For April 2022 and Budget Review.

*To be circulated to councillors  
prior to the meeting:*

*Financial Report April 2022  
Budget Review April 2022*

**13. Cheques/Payments for Approval** To approve the fencing quote presented at the last meeting due to a safety concern. Invoice listed for payment - £580

*To be circulated to Councillors:*

*Full List of Payments for May 2022*

**14. Mandene Gardens Play Area.** Latest correspondence from HDC, planning:

I understand that the status of the two units of Affordable Housing is being looked into by colleagues. I will update you further once I receive confirmation in this regard.

In relation to the play area, this matter is perhaps less straightforward.

Given that the proposal was for 2 dwellings, the proposal did not meet the threshold where the provision of play equipment was required. However, as the proposal reduced the area of land available for play, it was considered appropriate for the developer to make a contribution to compensate for that reduction.

During the course of the planning application, HDC Ops highlighted concerns surrounding the provision of a brand new facility in the location proposed given the proximity to the new dwellings. HDC Ops outlined a preference to keep the area as green space, with no play equipment provided.

To that end, the s106 which accompanies the planning permission identifies that an off-site financial contribution will be made:

"Off Site Facilities Open means the sum calculated in accordance with the  
Space Contribution" Developer Contributions SPD of £2661 to be used for  
the provision and maintenance of improvements of the  
play area at the Great Gransden playing fields

I am not aware that this payment has been received at the time of writing but understand that the above payment is due once both the dwellings are occupied.

I recognise that the approved plans include the note 'enclosed play area' and identifies three trees to be removed. This is misleading and as far as I am aware, the trees remain in-situ.

I appreciate that the report which accompanies the 17/00979/FUL decision notice does not clarify this issue, but I expect that this situation could be regularised through the submission of a S73 application to remove both the reference to the play area and the reference to the trees which were highlighted as being removed.

**15. Crown & Cushion Public House** To consider next steps.

**16. Parish Council Vacancy/Co-option** The vacancy has been advertised. Councillors to consider a closing date.

**17. Play Equipment and Muga Annual Inspection** To consider appointment of last year's contractor and automatic annual renewal.

**18. Highways.** Any repairs or maintenance.

LHI Bid 2022/23 – results

*Previously circulated to councillors: Outcome of the 22/23 LHI application*

**19. Little Gransden Aerodrome Local Consultative Committee.** Report by Cllr Capps.

**20. Correspondence.**

20.1. Dog Mess. Correspondence from resident:

'It has come to my notice over the past month, on my walks to work and out with our dog that there are a number of used doggy bags left on the path and along Sand Road from the corner of Mandene Gardens to the Crossroads on Mill Road. This is wholly unacceptable, not only for the fact that there are a number of dog bins in the village which dog owners could be using or even taking it home with them as we do. I find it looks most unpleasant to see in a nice village such as ours. I was wondering if you could please help remind people to value the village that they live.'

20.2. Fencing along Sand Road. Complaint from a resident.

'i am sure you are aware of the atrocious state of the land owned by (Redacted), as you are our local parish council it is your responsibility to address the issues caused

- 1) tyres stored along the boundary are a fire hazard and should be reported to council/ local fire brigade and quickly before any damage is caused
- 2) the owner has filled in the ditch that was there and this is not allowed and he should be made to re instate the ditch as it is for drainage and is not his land to do so, also not fair on local wildlife
- 3) the containers are an eyesore and dangerously close to powerlines, with the make shift fence falling down into the road with nails sticking up
- 4) the fires he is having at the weekend when we walk past burning things he should not be burning polluting the atmosphere
- 5) by the looks of things there is someone living above the garage which is not legal

we as residents are very proud of our village and this garage and what its owner is doing is stain on our beautiful village'

20.3. County Broadband. Response to Parish Council's request for detailed maps of the planned build:

'Thank you for your response. I may be able to send you over a few snippets of the design for the village but I wouldn't be able to send you over the full design file as it will breach GDPR laws. We are able to give a brief presentation on Teams / Zoom to go through the build if this would be suitable at all?'

20.4. Luton Aircraft Noise. Correspondence from local resident:

'Through Touchbase, we are aware of some activities which seem to be being initiated by individuals in relation to the recent aircraft flightpath changes. As the changes are having such a significant and direct impact on the village, we wondered if there is anything that is being arranged/coordinated by the Parish Council in response. Please could you let us know – we are happy to be involved and contribute to any action being undertaken.'

Cllr West has also lodged a complaint and response received from Nats:

‘Thank you for your recent complaint received on 2 April 2022.

Following the implementation of the airspace change our regulator, the CAA, require a Post Implementation Review (PIR) to be carried out. I will add your complaint to the evidence for the review.’

20.5. Cambridgeshire Crimestoppers – email from volunteer chair of Crimestoppers:

‘As you may know, Crimestoppers is an independent charity that gives people in communities across the UK the power to speak up and stop crime, 100% anonymously. We receive over 1,000 reports of criminal activities from the public every day, both through our freephone 0800 555111, or via our online reporting form. Please do visit [www.crimestoppers-uk.org](http://www.crimestoppers-uk.org) to see further information about the charity.

After a number of years without a volunteer committee in the Cambridgeshire region, I have been appointed to recruit and manage a new committee to help promote Crimestoppers throughout Cambridgeshire.

Crimestoppers committees largely focus their time and resources into supporting their local authorities, law enforcement and other charities & organisations which an interest in community safety and reducing crime in communities.

As a starting point, I have divided Cambridgeshire into the below various districts:

1. Peterborough
2. Fenland
3. East Cambs
4. Cambs City
5. South Cambs
6. Huntingdonshire

My hope is to secure volunteer/s from each of these districts to form representation on the committee, this will ensure that Crimestoppers is engaging and supportive of all local crime concerns across Cambridgeshire.

Being a part of this committee will not be exhaustive and should sit alongside your current activity relatively seamlessly.

If you have the time to support this newly formed committee and help promote Crimestoppers or have some ideas of who else may be able to, I would be very grateful to hear back from you.

Alternatively, please do get in touch if you have any questions about supporting Crimestoppers.’

20.6. Adoption by HDC of The Landscape and Townscape SDP. Link to view:

<https://consult.huntingdonshire.gov.uk/kse/event/36857>

## **21. Planning.**

**21.1. PARISH COUNCIL CONSULTATION – APPLICATION REF. 22/00879/S73**  
**Variation of condition C20 (off site works as per plan prior to commencement) for 17/01375/OUT to reconcile the approved planning drawings pursuant to condition 20 with the associated completed off-site Section 278 works.**  
**Land North East Of Mandene Gardens Great Gransden**

**21.2. Hayfield Homes Development, Sand Road, Great Gransden.** Responses to letter sent by the Parish Council to Head of Planning HDC, copied to Director of Highways and Transport, Chair of Highways and Transport Committee, MD and Planning Directors of Hayfield Homes:

Copy response from Highways

'In terms of highway lighting levels these are designed to the lighting standards for such roads (British standards) and are there to highlight conflict points and for road safety. Once adopted the Council will be responsible for maintaining and ensuring they are in light. There is an agreement between the Council and developer to cover the works they are undertaking in the public highway to ensure they meet the required standards.

The lights within the development will remain the responsibility of the developer or their management company as there are no plans to adopt this estate road by Cambridgeshire County Council as public highway. Therefore the design falls under the planning conditions. We hear what you say about the levels of lighting and this is something officers at the Cambridgeshire County Council and Huntingdonshire District Council will jointly review and will get back in touch with our conclusions.'

Response from HDC Planning Service Manager:

'That you for your letter and I will look into the planning history of this site. However, if the lights have already been authorised then it does now become a county matter as they are within the public highway. I will investigate who is the appropriate officer within the Council and see if we can arrange a meeting with you/ Great Gransden PC, to discuss a way forward. It may well be that this is a situation the LPA can not help with, but I am happy to work with you to see if we can find a solution.'

**21.3. PARISH COUNCIL CONSULTATION – APPLICATION REF. 22/00981/LBC**  
**The proposal is to fit PV solar panels to certain of the roof aspects together with ancilliary battery storage and cables, 2 Church Street Great Gransden.**

**21.4. MUGA (Former Tennis Court), Fox Street, Great Gransden Breach of Condition 4 of 18/00507/FUL (Opening hours).**

## **22. HR Committee Update**

*Confidential - This item will be closed to the public*

End of Report